



Rocheleau Tool & Die Co., Inc.
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Manufacturer of Blow Molding Machinery · Molds · Automation

JOB DESCRIPTION: SHIPPER/WAREHOUSE ASSISTANT

Blow Molding Production Facility 10 Stevens Rd., Fitchburg, MA 01420

JOB DUTIES:

- Load trucks per customer order
- Load and unload delivery trucks
- Maintain clean and safe walkways, stairs, and around storage trailers in warehouse and outside building including snow removal
- Assist in maintaining clean and organized storage warehouse
- Drive Forklift and operate power hand truck
- Drives company vehicle (non-CDL) to transport products, parts, deliveries, pick up of goods and materials from RTD to customers and vendor locations using pick-up truck or car, normally within 3 hour drive of main location.
- Additional duties as requested or required

SKILLS:

- Possess valid Driver's License
- Forklift training, license preferred
- Able to work with limited supervision, establish priorities, independently set objectives
- Able to comprehend and evaluate facts and arrive at a decision consistent with company standards and procedures
- Positive attitude
- Exercises judgment
- Ability to follow all safety rules and regulations, including PPE appropriate for task

PHYSICAL REQUIREMENTS:

- Must be capable of lifting heavy items up to 100 lbs.
- Routinely move or push packages up to 150 lbs with assistance.
- May have to lift boxes overhead.
- Ability to squat, crawl, and kneel
- Move pallets weighing 600 pounds by pushing and pulling with pallet jack.
- Must possess ability to use all types of hand and landscaping tools
- Stands on concrete floor in LED lighted warehouse 9 hours per day.
- Drive a company car or pick-up truck in traffic
- Normal to correctable to normal vision and hearing
- Ability to work in loud and high temperature environment.
- Exchange information verbally in English

DISCLAIMER: The above information on this job description has been designed to indicate the general nature and level of work performed by the employee within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of any employee assigned to this job. Nothing in this job description restricts management's right to assign duties and responsibilities to this job at any time. Employment with Rocheleau Tool & Die Co., Inc. is at-will which means the employment relationship may be terminated with or without cause and with or without notice at any time by you or Rocheleau Tool & Die Co., Inc.